

# St Mary's CE Primary School, Rectory Gardens, N8 7QN

## GOVERNING BODY MEETING

July 12<sup>th</sup> 2017

6.45 pm at Rectory Gardens

<b>Foundation Governors – 7</b>	<b>Representative Governors - 5</b>
<b>The Rector of Hornsey</b> (1 governor) * Father Bruce Batstone Ex Officio	<b>Parents</b> (2 governors) * Mr Graeme Viljoen 24/04/2020 ◇ Mrs Charlotte Adlam 14/10/2020
<b>Hornsey Parochial Church Council</b> (2 governors) * Ms Jess Smart (parent) 22/03/18 ◇ Mr Ian Blaney 08/09/19	<b>Staff</b> (2 governors) * Mrs Fran Hargrove Headteacher Ex Officio * Mrs Sophie Yaseen Staff 28/09/20
<b>West Haringey Deanery Synod</b> (2 governors) * Mr John Hoggard (parent) 29/06/21 ◇ VACANCY	<b>Local Education Authority</b> (1 governor) * Mr Stuart Goldberg 28/09/2020
<b>London Diocesan Board of Schools</b> (2 governors) * Dr Feyisa Demie 31/08/17 ◇ VACANCY	<b>Associate Members</b> * Dr Janet Allen ◇ Clare Goymer ◇ Alice Greenwell * Dr Monica Mascarenhas Jones
* Governor present ◇ Governor absent	

**In attendance:** Sophie Plimley (Clerk)

### **Part One**

2016-2017

82. **Welcome and opening prayer** – Fr Bruce led the opening prayer

83. **Notified Absences** – apologies received from Charlotte Adlam, Ian Blaney, Alice Greenwell and Clare Goymer.

84. **Late agenda items** – none

85. **Governors declarations of interest:**

- a. Annual register of business interest – none
- b. Declarations of any interest specific to this agenda - none

86. **Minutes of Part One of the previous meeting** (22<sup>nd</sup> March 2017) – approved and signed by the Chair.

87. **Matters arising from minutes not on this agenda** – none

88. **Resources Committee** – verbal update from Chair

- a. Budget for 17/18 has been approved

- b. Confirmation that the minibus proposal discussed early in the year is on hold due to financial constraints
- c. Whole school Risk assessment – finalised
- d. Quarterly return - £3k in surplus at present – signed by Chair

**89. Curriculum & Achievement Committee** – verbal update from Chair

- a. SAT's headlines – Governors discussed the initial SAT's data that was reviewed at the recent C&A Committee and agreed they were good results, and significantly improved, though initial Reading figures were lower than expected. Governors asked HT for an explanation for the lower Reading figures. HT explained that 64% for Reading was a disappointment but the school is currently unpicking the data as it was so unexpected and 40 Reading papers were being submitted for remarking and an appeal of maladministration of marking has been lodged. There are differences of up to 8 marks for some children. Paperwork has been reviewed by the LA who strongly agree there has been a significant incidence of poor marking and are supporting the resubmission. Governors congratulated the HT and staff on the SAT's achievements overall. They thanked the HT for immediately recognising, and starting to address, the issues around the initial Reading scores. Governors confirmed they recognised that the Reading scores were disproportionately lower than other scores which is unusual and that the HT was already working on improvements and interventions in Reading regardless of the outcome of the appeals.
- b. Inspire Maths and Philosophy for Children – Chair of C&A updated the governors on these two new and exciting schemes. Inspire Maths is being fully launched in September as well as P4C.
- c. Attendance – Chair updated Governors on attendance and punctuality discussion. New policy and other interventions are being drafted for September to aim to support and encourage families to strive for high levels of attendance and punctuality.

**90. Children, Families and Community Committee** – verbal update from Chair

- a. Parent Survey – has been sent out (paper copies and electronic)
- b. Website – traffic broadly the same, though tweeting and facebook traffic up
- c. #busydoinggoodthings newsletter – good feedback about it and allows parents/carers to see more that the school is doing

**91. HT Report**

- a. Governors reviewed and discussed HT report. Agreed that 'tabled question' should be added to agenda of each committee and GB and HT agreed to answer tabled question in HT report and discussions.

- b. The Governors congratulated SY on applying for, and being accepted as a Lead Specialist Teacher of Maths Mastery for the North East London Teaching Hub (led by the NCETM). They agreed it was a great accolade for SY and the school. One governor asked for further details. SY explained it was a 4 yr programme, and she would be part of the Maths Hub at Coleridge School. Y1 sees initial training with 18 days out of class, Y2 SY will develop own Hub with 12 schools joining. Programme develops contacts, allows for the sharing of good practice, ongoing CPD and training staff other schools. SY is already training four members of St Mary's staff as Maths Champions. In Nov 2017, 38 Maths teachers will be attending training at St Mary's with St Mary's acting as an advocate school. The governors thanked SY for the update and said they look forward to receiving updates on the impact of this in the new academic year.
  - c. Mandarin –HT confirmed the school had applied (jointly with 2 other Haringey Primaries) to get part funding for a Mandarin teacher through the British Council. HT expected the Mandarin teacher 1 or 2 days a week during the following academic year. They would be mentored by MFL Lead and work with Y5 and Y6 in small groups during PPA time. The Governors welcomed this initiative and looked forward to receiving updates on the progress and impact of this initiative.
  - d. Barbara Breed Report – Governors reviewed BB's report and commended the HT on the areas of significant progress BB noted. Governors noted that BB recommended that the school judges itself to be Outstanding.
92. **Ofsted preparation document** – Governors reviewed document and thanked HT for preparing it. Acknowledged that all Governors should be able to deal with Ofsted questioning and agreed SG would keep ownership of this document and update it.
- Action – SG update and circulate Ofsted prep document at start of Autumn term**
93. **SDP** – reviewed and discussed
94. **SEF** – reviewed and discussed – Governors agreed to provide further input into the document.
95. **Chair's items** – The Chair said they would like to recognise when the staff have 'gone the extra mile'. After such a busy year, and with the restructure etc, the Chair proposed that the Governors should pay for some cases of wine at the upcoming staff party to recognise their efforts and thank them for their ongoing commitment to the school. Governors agreed. Clerk to organise.
- Action – Clerk organise x2 cases of wine from the Governors for the staff party**
96. **Governor visits** – Reports from visits and report control sheet reviewed. Reports delivered to and discussed at appropriate Committee Meeting. Since the previous GB meeting there had been:
- a. 2 Safeguarding visits/reviews
  - b. 2 Learning walks in EY
  - c. 1 Learning walk in Middle Phase
  - d. 1 Learning walk in Upper Phase
  - e. 1 lesson observation – Maths

97. **Governors/Clerks training** – training control sheet reviewed. Since the previous GB meeting Governors/clerk had been on:

- a. 1x performance data workshop
- b. 1x Ofsted preparation course
- c. 1x Clerk development course

98. **Haringey Briefing** – governors reviewed briefing notes sent from Haringey

99. **Annual Schedule of meetings** – Clerk confirmed next year dates not confirmed as yet, but would circulate as soon as possible.

**Action – Clerk to circulate Annual Schedule of dates as soon as available**

100. **Date of next meeting** - tbc