

St Mary's CE Primary School, Rectory Gardens, N8 7QN

GOVERNING BODY MEETING
March 20th 2018
6.45 pm at Rectory Gardens

Foundation Governors – 7	Representative Governors - 5
The Rector of Hornsey (1 governor) * Father Bruce Batstone Ex Officio	Parents (2 governors) * Mr Graeme Viljoen 24/04/2020 * Mrs Charlotte Adlam 14/10/2020
Hornsey Parochial Church Council (2 governors) * Ms Jess Smart 22/03/2022 * Mr Ian Blaney 08/09/2019	Staff (2 governors) * Mr Calvin Henry Headteacher Ex Officio ◇ Ms Emma Jenkins Staff 28/09/2020
West Haringey Deanery Synod (2 governors) * Mthr Anna Stuttard 29/06/2021 * Mr James Gray 27/02/2023	Local Education Authority (1 governor) * Mr Stuart Goldberg 28/09/2020
London Diocesan Board of Schools (2 governors) * Dr Venetia Brown 18/02/2023 * Mr Aaron Khan 18/02/2023	Associate Members ◇ Dr Feyisa Demie * Ms Alice Greenwell
* Governor present ◇ Governor absent	

In attendance: Sophie Plimley (Clerk), Tom Broadbent (Deputy Headteacher Rectory Gardens), Sam Fennell (Deputy Headteacher Church Lane).

Part One

2018-2019 - Meeting began at 6.45pm

1. **Welcome and opening prayer** – Mthr Anna led the opening prayer. Chair welcomed three new governors to their first FGB meeting and thanked them for becoming governors: Dr Venetia Brown (LDBS Foundation Governor), Mr Aaron Khan (LDBS Foundation Governor) and Mr James Grey (previously Associate Member, now West Haringey Deanery Synod Foundation Governor).
2. **Notified Absences** – Apologies - Emma Jenkins.
3. **Late agenda items** – none
4. **Governors' declaration of interest**
 - a. Annual Register of interests signed by new governors
 - b. Declaration of any interest specific to this agenda - none
5. **Minutes of Part One of previous FGB meeting (Dec 5th 2018)** – reviewed, approved and signed by the Chair.
6. **Matters arising from minutes not on this agenda** – none
7. **Committee updates** – verbal updated received from Chair of each committee or a representative of that committee:

- a. **Curriculum & Achievement** – minutes of recent committee meeting reviewed. FGB noted the governor reports submitted after recent governor visits. All had been discussed at committee level. Chair thanked governors for committing time to such visits and writing such comprehensive reports.
 - b. **Resources** – minutes of recent committee meeting reviewed. Noted that 3rd Quarter return had been approved; new IT support provider, Cnesto, had taken over from previous IT support company, after February half term; that school will be receiving HR support from LDBS effective 1st April 2019, having moved from Local Authority support; catering contract currently out to tender.
 - c. **Children, Families and Community** – minutes of recent committee meeting reviewed. Noted that recent attendance figures hit by a disproportionately high level of sickness in the first half of the spring term (chickenpox and winter vomiting bug). Noted that SHS Practitioner gave update to committee on progress since joining the school in January.
8. **Headteacher report** – HT took FGB through his report. Key items discussed were:
- a. New school Strapline, Vision, Ethos launched. HT confirmed new vision information has been communicated to parents and carers via newsletter and website/other appropriate documentation has also been updated. HT thanked governors for their support and feedback in helping create a vision that represents the Christian distinctiveness of St Mary's as a Church of England primary school.
 - b. Teaching, Learning and Assessment – HT updated FGB on current and new initiatives. HT noted that the school recently hosted a successful Writing Moderation event for 200+ teachers across Haringey and is currently planning a Maths Moderation event.
 - c. Personal development, behaviour and welfare –
 - i. Rights Respecting School Award - HT updated FGB on the progress of becoming a 'Rights Respecting School' – a UNICEF Award that puts children's rights at the heart of a school. Adopting the principles of the programme throughout the school over time, aims to positively influence outcomes in school at all levels, notably in terms of who people relate to and treat each other. The staff took part in a workshop as the first step in the process of becoming a Rights Respecting School. HT asked for a governor to volunteer to be involved as Link Governor for RRSA.
Action – one Governor to volunteer for Link Governor role for RRSA
 - ii. Secondary transfer – HT confirmed that the current Year 6 children had recently found out their secondary school destinations. Noted that the 88 children will be going to 23 different secondary schools, showing the geographic spread of the children at St Mary's.
 - d. Data – HT conducted a training session for governors relating to the Inspection Data Summary Report (IDSR) that Ofsted produces retrospectively for each school showing relative attainment and progress for the past three years in reading writing and maths, science and phonics for Year 1.

9. **School Self Evaluation form** – reviewed by FBG

10. School Improvement Plan – reviewed by FBG

11. Chairs Items – none

12. Governor information

- a. Governor training schedule circulated
- b. Reports from governors’ visits discussed – EAL & Disadvantaged report (FD), Middle Phase report (SG), Safeguarding report (SG) and STEM report with focus on Maths (CA).

13. Annual Schedule of meetings - circulated

End of Part One of meeting

Action Items	Who
Action – one Governor to volunteer for Link Governor role for RRSA	All