

# St Mary's C.E. Primary School

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Headteacher: Mr Calvin Henry



16<sup>th</sup> March 2020

Dear Parents and Carers,

Further to my letter of Friday last week, I am writing regarding a number of specific updates in relation to the Coronavirus.

### **Open Door Policy**

From tomorrow, Tuesday 17<sup>th</sup> March, our Open Door Policy is being suspended. This is to reduce the number of external visitors coming into the school buildings. Please revert to our old procedure of dropping off your child(ren) in the playground/at the classroom door (as appropriate) and do not enter the building or their classrooms. I hope you understand the need for this temporary change. Teachers are still able to meet with you about issues you may wish to discuss with them. Please do make an appointment to see them as normal.

### **School trips**

From tomorrow, Tuesday 17<sup>th</sup> March, no trips will be undertaken for the foreseeable future. This includes trips to the local area, trips to landmarks in London, and also overseas. Our Year 5 Paris trip has already been postponed and the Jade Class trip to the Natural History Museum this week has been postponed.

### **Class photos**

We are due to have class photos taken on Thursday this week, but have decided to postpone these under the current circumstances.

For other relevant information that has previously been sent out by the school, please do refer to the school website [www.stmarysn8.co.uk](http://www.stmarysn8.co.uk).

I will write to you again if there are any significant changes that impact the school.

Yours sincerely

*Calvin Henry.*

Calvin Henry  
Headteacher