

St Mary's CE Primary School



SEND Information Report

About Our School:

Our vision and how we hope to achieve it:

At St Mary's CE Primary School we aim to provide a warm, happy, secure and caring environment in which all children can attain their full physical, intellectual and spiritual potential giving equal importance to their social and emotional development. We hope to achieve this through a rich, creative curriculum which caters for children's individual talents and needs.

The type of school we are:

St Mary's is a Primary School for children aged 2-11. We are a large school set on two sites. Our Church Lane site is home to the Lower Phase (Nursery, Reception, Years 1 and 2). Middle Phase (Years 3 and 4) and Upper Phase (Years 5 and 6) are based at our Rectory Gardens sites. We have approximately 530 children in our school.

Our most recent Ofsted Inspection took place in June 2018 in which we were judged as a good school.

About this Information Report:

This report aims to answer some of the most frequently asked questions about how we identify and meet the needs of our children.

If your question hasn't been answered in this report please do not hesitate to contact our Inclusion Manager, Aria Zavrou. The school telephone number is 0208 340 4898.

The current version of this report was written in January 2017 and has been updated and reviewed annually to reflect any changes in policy. It will next be reviewed fully in March 2022.

What types of SEND does the school provide for?

St Mary's is a mainstream school and welcomes children with SEND in one or more of the following areas:

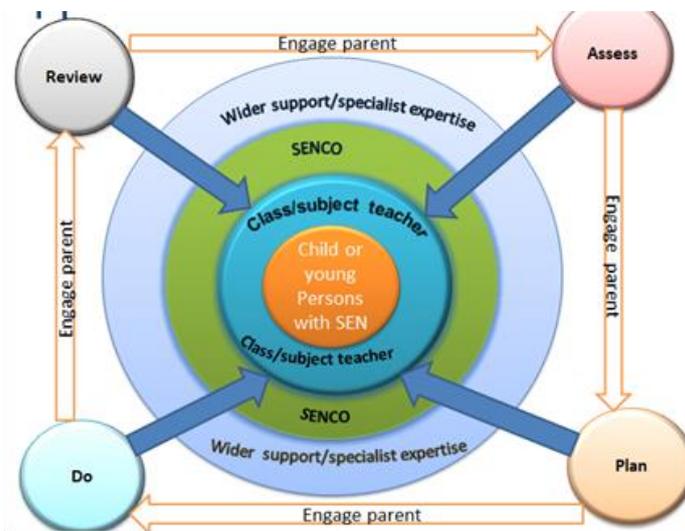
- **Communication and Interaction**
Speech, Language and Communication Needs (SLCN)
Social, Communication Difficulties
Autisms Spectrum Disorder (ASD)
- **Cognition and Learning**
Specific Learning Difficulties (SpLD) such as Dyslexia, Dyscalculia and Dyspraxia
Moderate Learning Difficulties (MLD)
Severe Learning Difficulties (SLD)
- **Social, Emotional and Mental Health Difficulties**
Anxiety
Depression
Eating Disorders
Attention Deficit Disorder (ADD)
Attention Deficit Hyperactive Disorder (ADHD)
Attachment Disorder
- **Sensory and/or Physical Needs**
Vision Impairment (VI)
Hearing Impairment (HI)
Multi-sensory Impairment (MSI)

The following table shows the number of pupils with SEN and types of SEN we have in the school (correct in March 2020).

SEN Stage	Number of Children
SEN Support Targets set and reviewed by the class teacher and parents/carers during Parent consultation meetings. Progress is monitored by the Inclusion Manager and the Leadership Team.	47
Education Health Care Plans/Statements Individual targets are set during termly PLP meetings and EHCPs are reviewed annually.	17
Categories of SEN	Number of Children
Communication and Interaction	34
Cognition and Learning	13
Social, Emotional and Mental Health Difficulties	6
Specific Learning Difficulties	6
Moderate Learning Difficulties	3
Sensory and / or Physical needs	2

How does the school identify and assess pupils with SEND?

We follow a graduated approach of assessing a child's needs, planning and implementing support and reviewing the impact of the support.



At the beginning of the autumn term, before a child starts at our Nursery the staff carry out home visits. This is an opportunity for them to get to know the child before they start and to find out crucial information. During these visits we ask parents to let us know if their child has a disability, any additional needs or if they have concerns about their child's development. This enables us to ensure that the right kind of provision and support is in place when they start Nursery.

Before starting in Reception all parents come in to school to meet with class staff and a similar discussion will take place. The Inclusion Manager aims to visit any children who did not attend our Nursery in their pre-school setting during the summer term.

Any parents of children who start at St Mary's throughout the school year are met by the Inclusion Manager. All children have an induction period which includes initial assessments and observations within the first two weeks of them arriving in school. This often highlights any difficulties they have.

Throughout the year, class teachers meet regularly with the Inclusion Manager to discuss the children in their class and any concerns they have.

Our regular assessment and monitoring programme, including termly pupil progress reviews, highlights children who are not making expected progress, further investigations will be carried out in order to find out why. We use a range of screening checklists and programmes which give an indication of the difficulties children face. Some examples of the systems we use in school are:

- The Dyslexia Portfolio
- Language and Communication screen
- York Assessment of Reading for Comprehension
- SpLD checklist
- Strengths and Difficulties Questionnaire
- Neurodiversity Screen
- Boxall Profile

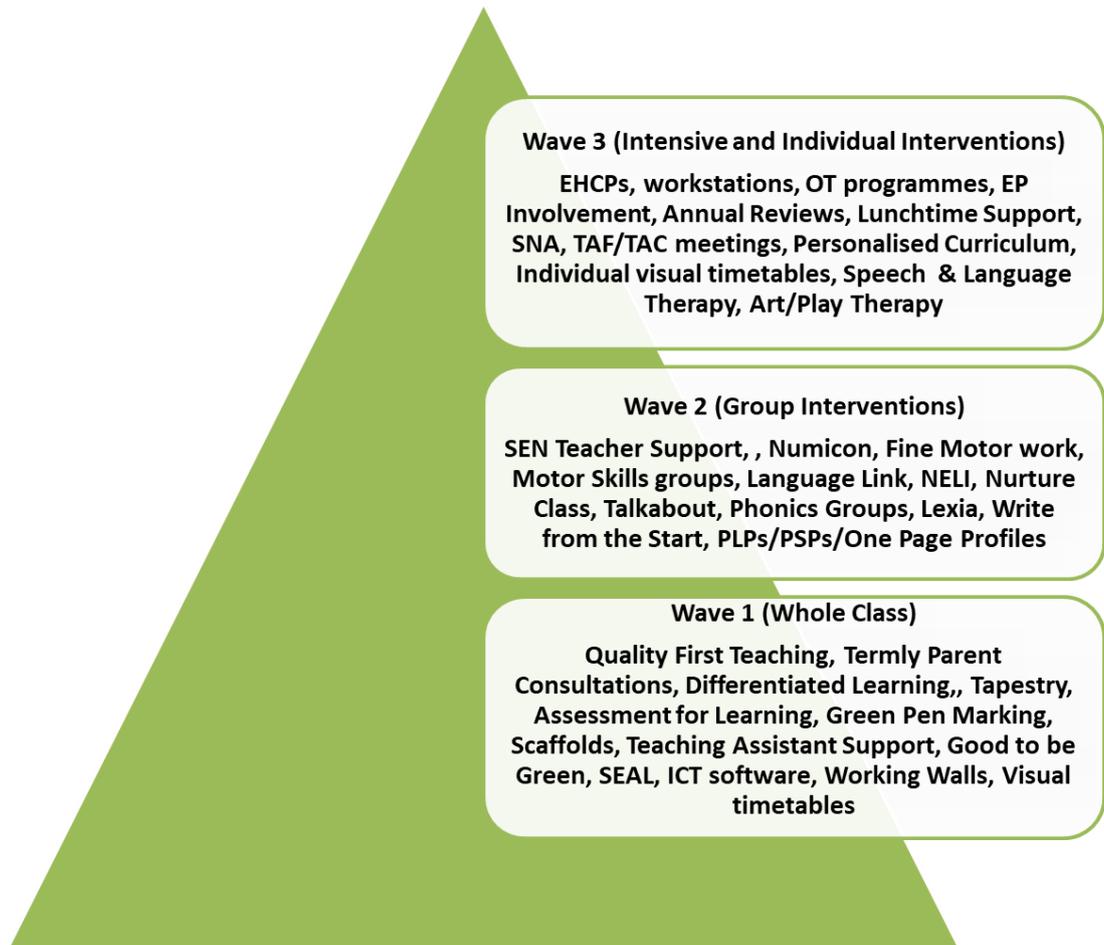
What does the school do to help children with SEND?

At St Mary's all children have access to high quality, personalised teaching every day. All children are taught together but the learning goals and outcomes will differ and will be targeted at the child's own level. Class teachers ensure that the lessons are accessible to all children. We have a high number of Teaching Assistants who support class teachers to deliver quality first teaching. We also have a range of support strategies and interventions which we may use to help children who we have identified as having additional educational needs.

At the very early stages of assessment a discussion is held between parents/carers, class staff and the Inclusion Manager. During this meeting we will identify what the child's area of need is as well as acknowledging the strengths they have. We will also agree on the programme of support. This may include:

- **Intervention programmes:**
We have a range of programmes that are specifically aimed at supporting children with a range of needs. These are often carried out by a Teaching Assistant and vary in frequency from daily to weekly.
 - **Additional adult support:**
We are fortunate to have some specialist staff who work across the school in a supportive role. They work with children who have been identified as having additional needs and build upon and extend their prior learning. Some children will have a dedicated member of staff who supports them for some of their time in school. Support staff work alongside class teachers to plan and deliver a personalised curriculum for the children they are working with.
 - **Adapting the learning environment:**
Some of our children may struggle to fulfil their potential in a busy classroom. For these children we may set up individual workstations in a quiet part of the classroom which they can go to when they feel the need. We strive to ensure that our school is communication friendly and use visual resources to support learning wherever possible.
 - **Personal Learning Plans (PLP):**
Children with a high level of need will have an PLP with specific targets. These are reviewed termly with parents/carers.
- Pastoral Support Plans (PSP)**
Children who have emotional or behavioural difficulties will have a PSP; these are reviewed every 4-6 weeks.
- One Page Profiles**
Most children with additional needs will have a One Page Profile; this includes information which is specific to a child such as their likes, strengths, ways they need to be supported and targets. These are usually reviewed during PLP/PSP meetings.

More ways in which we help children with SEND are indicated on our Waves of Intervention pyramid below.



How does the school decide what resources we can give to a child with SEND?

Part of the school's budget is ring fenced, to be used to support pupils with special educational needs and disabilities. This money is used to buy screenings and assessment packages to help us to identify particular areas of needs, intervention programmes, fund extra adult support and buy in specialist advisors.

Decisions about which assessments, intervention programmes or type of support are best for a child are made by the Inclusion Manager in consultation with class staff, members of the Inclusion Team and parents/carers.

There may be occasions where we feel that we are not able to meet a child's needs solely from our own funds and we will apply to the local authority for additional funding in order to help us meet their needs.

How does the school evaluate the effectiveness of its provision for children with SEND?

Delivering high quality teaching planned specifically to meet all children's needs is the most important factor in ensuring that all children make progress.

Our monitoring cycle enables us to monitor the effectiveness of resources and provisions alongside the attainment and progress of the children. Monitoring is carried out by the Senior Leadership Team, Phase and Subject Leaders and the Inclusion Manager.

Some of strategies we use to evaluate the effectiveness of provision are:

- FFT Aspire Pupil Tracker
- Pupil Progress Reviews
- Intervention Tracking
- Lesson observations
- Learning walks
- Book looks
- SEN review weeks
- Annual reviews
- PSP/PLP meetings

How does the school check that a child is making progress and how are parents/carers kept informed and involved in the process?

Teachers monitor children's progress regularly. Each term pupil progress reviews are held during which every child's progress and attainment are looked at and discussed by class teachers and the leadership team. Where a child is not making adequate progress the reasons why are assessed. Where we feel that the slow progress is due to an additional educational need, further investigations are carried out. It may be decided that the child needs to be referred to an external service so that advice and recommendations can be given to the school. Meetings to update the parents take place as well as termly parent consultation meetings. All children will have an end of year progress report in the summer term.

Dedicated PLP and PSP review meetings are held at least termly where individual targets are evaluated and new targets set. These meetings are an opportunity for joint discussions about the child's progress and their needs. They are usually attended by parents/carers, the class teacher, teaching assistant (if the child has one to one support), the child (where appropriate) and other professionals who may be working with the child. We value parental input during these meetings and try as far as possible to arrange them at a time that will allow them to attend. During the meetings we will discuss general attainment and progress, review specific targets and set new achievable goals and talk about the impact of any interventions or provision. This is often a chance to share our views on what is working well and what may need to be adjusted. A copy of the review notes and a new PLP/PSP/One Page Profile will be sent home a few days after the meeting.

Education Health Care Plans are reviewed annually. This is an opportunity to amend the EHCP if needed and to carefully assess the provision set out in the plan. Prior to the meeting the child, parent/carers, class staff and external services working with the child will all write a report about what is or isn't working well and the child's strengths and difficulties. During the meeting we will think about and set short term, medium term and long-term goals. We feel it is very important that the pupil's voice is captured during these meetings and where possible, they will attend for part of the meeting or give their contributions via a pre-recorded video or PowerPoint. All the information gathered is then sent to the Local Authority who updates and returns the EHCPs to all involved.

If parents are concerned about their child's progress they are always welcome to make an appointment to discuss this with the Inclusion Manager.

How does the school consult and involve pupils with SEND in their education?

At St Mary's we believe strongly in keeping the pupils at the heart of everything we do. We aim to facilitate them to express their feelings and opinions about their education through:

- The School Council
- Peer Mediators
- Blogs they write for the school website and news letters
- Pupil interviews with the Leadership Team
- Pupil interviews with the school governors
- Pupil surveys

Where a child has special educational needs, in addition to the opportunities listed above they will also be able to contribute their views through:

- Review meetings (Our younger pupils may not attend review meetings but will contribute to their One Page Profiles and will discuss their targets).
- Smiley Face books or similar reward systems where they are given opportunities to assess their own progress on a daily basis.
- Contributions to the annual reviews, this can be written, via video or in person during the meeting.
- All children who have individual targets (academic or pastoral) will have a child friendly version to refer to.

What kind of support does the school offer for developing the social and emotional wellbeing of pupils?

We believe that in order to fulfil their academic potential, children need to be physically and emotionally healthy. Therefore we have lots of resources in place to ensure, as far as possible, that they are happy and feel secure in school. Some of our interventions are:

- Kaleidoscope Class – a dedicated nurture class. Children attend for a half termly block and have access to a range of activities which are carefully planned to meet their emotional needs.
- Talkabout – a social skills programme which focuses on developing self-esteem and self-awareness, developing social skills and developing friendship skills.
- Social Stories
- Draw and Talk
- Lego Therapy
- Turn taking games
- Creative activities.

Throughout the school we use a behaviour incentive called 'Good to be Green'. This is a clear system which encourages good behaviour through rewards and recognition when the children are doing the right thing and making correct choices. As this is used throughout the school, there is consistency in expectations and the children are clear about how they need to behave in school. This works for the majority of the children in our school. A small number of children may need extra strategies for behaviour and these may include:

- An individual reward system
- A home/school book
- Pastoral Support Plan

As always there is a discussion with parents/carers before any of these strategies are introduced.

How does the school support children with medical needs?

Any children who have medical needs have a care plan in place which is reviewed at least annually. Copies of the care plan are made available to any members of staff who have contact with the child.

Staff who work with children with specific medical needs e.g. epilepsy, diabetes, sickle cell anaemia etc. will have training either by the school nurse or a specialist nurse.

Our Medical Officer is Debbie Mallitte. She ensures that all care plans are up to date and that medication kept in school is within date. She passes on any key information to staff members. She can be contacted via the school office.

How does the school include children with SEND in extracurricular activities and school trips?

Any activities which take place in school or trips out of school are planned with all children in mind and we always include children with special educational needs and disabilities. Before the trip or activity takes place a risk assessment is done and we will look at all aspects of the activity or venue and ensure that it is accessible. Children who have dedicated support in school will also receive this support during school trips.

Parents are always consulted before a trip takes place and we may occasionally ask a child's parent to come along as well.

Children who have difficulty with changes in routine will have prior input so they know what to expect on the day. This will include being shown photographs of the things they will see as well as a breakdown of the day.

We have a range of clubs which take place after school. We welcome all children to come to these. A list of all clubs and after school activities is available at both our Church Lane and Rectory Gardens offices.

How does the school involve specialist external agencies when extra support is needed?

Where we feel that our resources are not fully meeting a child's or family's needs, we may refer them to an external service. This is done as part of the Graduated Approach and will be done in agreement with parents/carers. The Inclusion Manager will usually make the referral, although some services can be accessed through a GP or directly by parents. Some external agencies will work directly with children and families and others will give the school recommendations and strategies for us to implement. A number of services will have a dedicated member of staff who is attached to our school, others services will be more general. The table below gives an overview of how some of the external agencies work.

Name of Service	St Mary's Link	Other Information
Speech and Language Therapy Service	Jana Martykanova	Speech and Language therapy is provided for children until the end of Year 2. Our therapist works directly with children and is in school every Thursday.
Language Support Service	Sarah Purdie	The Language Support Teacher works with children who have been discharged from the Speech and Language Service at the end of Year 2. She gives strategies and recommendations for support.
Educational Psychology Service	Paula Bertagno	Each year the school will purchase a number of EP sessions from the local authority. At the beginning of each term the Inclusion Manager will meet with the EP to decide which children should be prioritised to be assessed.

		The EP will observe and assess and then give recommendations for strategies to be used in school and home.
School Nursing Service	Sonijha DeSantangelos	The school nurse works with us to ensure that any medical needs are being met. She provides training on specific needs.
Early Help		Any family who may need support can be referred to Early Help who may provide them with a Family Support Worker or may signpost them to other services e.g. housing etc.

Other agencies are more general and include:

- CAMHS
- Occupational Therapy Service
- Haringey Autism Team
- Visual Impairment Team
- Hearing Impairment Team

What is the school environment like and how accessible is it?

Our school is set on two sites within walking distance of each other. Both sites have had recent extensive refurbishments to make them fully accessible.

Nursery, Reception, Year 1 & 2 occupy a modern single story building in Church Lane. Nursery is self-contained but very much part of the school and has its own outdoor area. The Reception classes have their own outdoor area within the main playground allowing us to offer a range of learning and play spaces that we can tailor to the children's needs and interests. All classes on the Church Lane site have direct access to the playground. Each classroom has accessible toilets within the room. There are a number of disabled adult toilets.

Years 3,4,5 and 6 at based at Rectory Gardens. The school is a three storey building which dates date to 1961. It has two playgrounds areas including a football pitch and a nature area. It is situated just opposite Priory Park. The school now has a lift which enables all storeys to be fully accessible. There are a number of disabled toilets. More information about this can be found in our Accessibility Policy.

What are the school's arrangements for supporting pupils with SEND when they join the school, when they move between phases and when they move to secondary school?

Transition	How we prepare
New to Nursery	<ul style="list-style-type: none"> • Opportunities to visit in the summer term before they start. • Home visit from two members of Nursery staff. One may be their keyworker with whom they will build a strong relationship throughout the year. • If a child with known SEND is starting Nursery the Inclusion Manager will also go to the home visit. This gives her an opportunity to ensure that any specific provision needed is in place when the child starts Nursery.
New to Reception	<ul style="list-style-type: none"> • Opportunities to visit in the summer term. • Inclusion Manager and Lower Phase Leader will contact pre-schools and Nurseries. • If there is a known special educational need, the Inclusion Manager will visit their current settings. • Transition meetings held with pre-schools and nurseries so that key information is transferred. • Transition books if needed.

	<ul style="list-style-type: none"> • Home visits for pupils who did not attend our Nursery.
Transition to new class	<ul style="list-style-type: none"> • Visits to new class. • New class teacher to spend time in current class. • Open evening where children can show their new class to their parents/carers. • Transition books with photos of new classroom and staff to keep over the holidays.
Lower Phase to Middle Phase	<ul style="list-style-type: none"> • Visits to new class • New class to spend time in current class. • Treasure hunt • Opportunities to go to Rectory Gardens for lunch. • Open evening. • Extra visits for children with SEND. • Transition books.
Year 6 to Secondary School	<ul style="list-style-type: none"> • Transition programme through Year 6. • Secondary school staff invited to annual reviews or PLP/PSP meetings held in the summer term. • Most secondary schools will have their own transition days. • All information passed on. • Children who have a diagnosis of ASD will work with a member of Haringey's Autism Team and will produce a booklet called 'All About Me' which they can take to their new school.

What kind of training have staff members had in relation to SEND?

Each year we have five training days. These are designed to keep all staff up to date with new initiatives in education. Some of these have been based on Inclusion.

The Inclusion Manager attends SEND conferences and forums and imparts new information through phase and staff meetings. All staff had training on the Code of Practice and the Graduated Approach. In addition, all staff have recently received training on SLCN, Dyslexia and Bereavement & Trauma.

Teaching Assistants and SNAs have had training on the Graduated Approach, Managing Behaviour and running language intervention groups.

Other training that members of staff have had includes:

- Meeting the needs of children with Down Syndrome
- Makaton
- Nuffield Early Language Intervention
- Talkabout
- SEND in the Early Years
- Elkan

How are parents involved in school life?

At St Mary's we strive to maintain strong partnerships with parents/carers. Staff have close contact with parents/carers at the beginning and end of the day and are always willing to discuss queries and concerns. In addition we have three parent consultation meetings throughout the year to discuss progress as well as termly PLP/PSP review meetings.

Class assemblies are held in the spring and summer term. We encourage all parents/carers to come and see the wonderful things the children have been learning.

Bea Fenton, our Home/School Support Worker runs regular coffee mornings for all parents. These will sometimes have a particular focus e.g. health, housing, etc.

The Inclusion Manager is working to establish a regular drop in session for parents/carers of children with special educational needs. Please let her know if this is something you would be interested in.

We have weekly ESOL classes for adults who have English as an additional language. These are proving to be very popular. Please ask at reception for details if you would like to attend.

We have a very active Parent School Association which works hard to develop a strong community as well as organising social events and fundraisers. A number of our parents are also on the Governing Body.

General information is passed on to parents/carers through newsletters, the school website and text alerts. We can also be found on Facebook and Twitter.

What local support, outside of school is available for the parents/carers of pupils with SEND?

Information about local support is located here: www.haringey.gov.uk/local_offer

The Parent Partnership Service, **Markfield Together for Inclusion**, offers a range of services to assist parents/carers of children with SEND. These include:

- Help with resolving disagreements about provision.
- Information and advice.
- Direct support with form filling and accessing personal budgets.
- Access to support groups and other activities.

Email: enquiries@markfield.org.uk

Website: www.markfield.org.uk

Who can I contact for more information or to discuss a concern?

We are always happy to discuss your concerns. Please do not hesitate to contact any of the following:

- Your child's class teacher
- The Inclusion Manager, Aria Zavrou
- A member of the Senior Leadership Team: Calvin Henry – Headteacher, Sam Fennell – Deputy Head (Church Lane), Steve Baptiste – Deputy Head (Rectory Gardens).

The school telephone number is 0208 340 4898

If you have a specific complaint about your child's additional needs and/or the provision in school, please contact Aria Zavrou in the first instance. If you feel that your concern has not been sufficiently resolved, please contact Sophie Plimley who will guide you through the school Complaints Procedure.

A copy of our Complaints Procedure is available at both our school offices and on the school website.